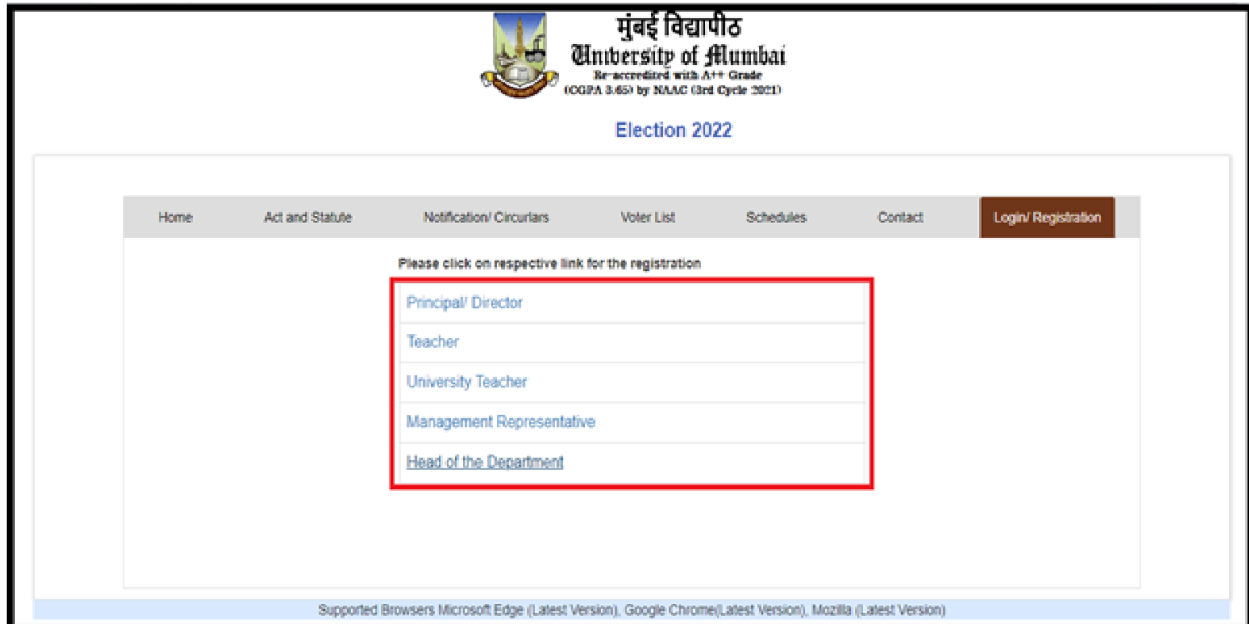


## Mumbai Teacher application help document



1. From login and registration page, choose the form to be filled.
2. Click on Teacher link to move to the login or registration window.

# 1. Login Window.

**Login / Register**  
Note : You need to have account to submit online application form.

If you have already registered, Login Here.

\* Username (Your Registered Mobile No.):   
e.g. 9898989898

To receive the OTP, click on the send verification button.  
[Send Verification OTP](#)

\* OTP:   
e.g. 9898989898

\* Password:

[Login](#) [Register Now](#) [Click Here to Register](#)

[Forgot Password?](#)

1. For new users it needs to register first.
2. For already registered user, needs to enter mobile number and click on Send Verification OTP button.
3. Will receive an OTP on registered mobile number.
4. Enter OTP received on the mobile number.
5. Enter the password and click on Login button to login to the account.
6. To register, needs to click on Register Now button.

## 2. Registration Window.

### Login / Register

Note : You need to have account to submit online application form.

Don't have an account yet? Register Now Login

\*Username(Your Mobile No.) :   
e.g. 9898989989

\*Email :   
e.g. abc@gmail.com

To receive the OTP, click on the send verification button.  
Resend Verification OTP

\* OTP :

\* First Name :

\* Middle Name :

\* Last Name :

\* Gender :  Male  Female  Other

Activate Windows  
Go to Settings to activate Windows.

\* Date of Birth : (DD/MM/YYYY)

\* Aadhaar No. :

\* Password :   
(Only Alphabets & Numerics allowed)

\* Confirm Password :

\* City :

Type the characters you see in this picture

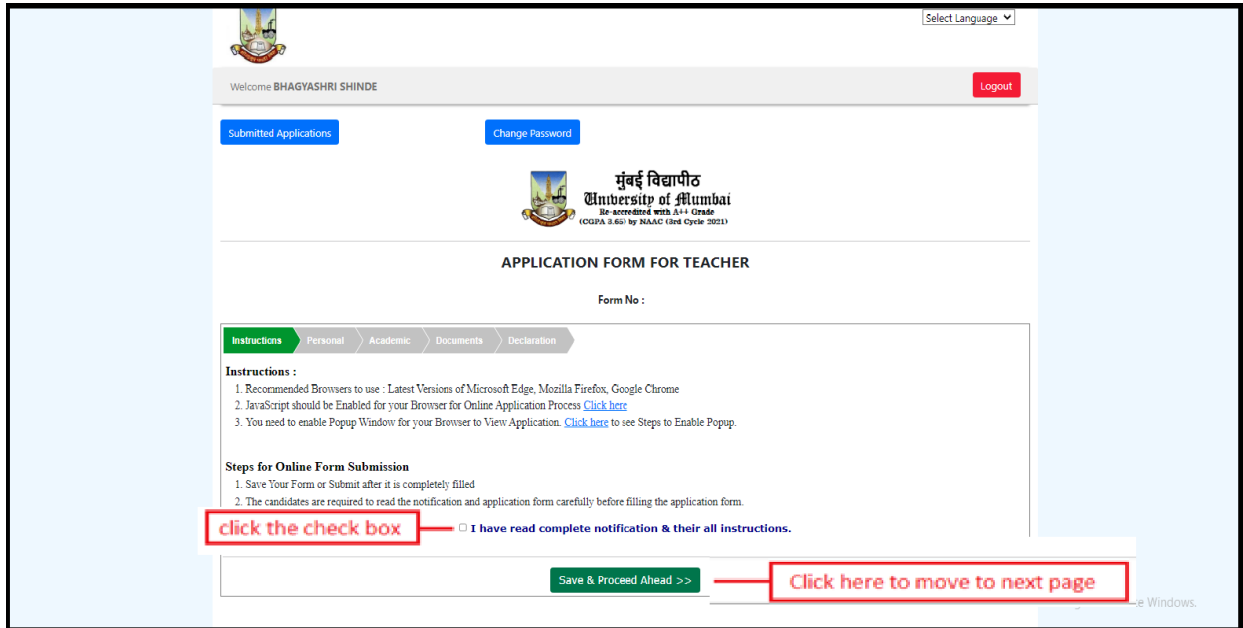
I have read & agreed to all the instructions mentioned in the notification.

Register Click here to Register

Activate Windows  
Go to Settings to activate Windows.


1. After clicking on Register button, will redirect to above page.
2. To register, needs to enter mobile number and email ID.
3. Click on Send Verification OTP button to receive an OTP on the mobile number and email ID.
4. Once received an OTP, needs to enter the OTP and click on first name text box to verify it.
5. After mobile number is verified, needs to fill up all the information.
6. Once fill up the necessary information, click on Register button.
7. After successful registration, will receive an message on registered mobile number which include username and password.
8. Now go to Login window, enter the mobile number and password to start filling up the form.

### 3. Instruction Page.



1. On the instruction page, browser and other instruction regarding form filling are displayed.
2. Click on check box of “I have read complete Notification and their instructions.”
3. After clicking on check box, needs to click on “Save and Proceed Ahead” button to move to the next page.

## 4. Personal information Page.



मुंबई विद्यापीठ  
University of Mumbai  
For Accredited with A+ Grade  
(Council A Grade by MAACI Term Cycle 2021)

**APPLICATION FORM FOR TEACHER**  
Form No : 30001

**Instructions** | **Personal** | Academic | Documents | Declaration

\*1. Prefix : -- Select --

\*2. First Name : BHAGYASHRI

\*3. Middle Name : R

\*4. Last Name : SHINDE

\*5. Date of Birth : 14 | Novembe | 1992

\*6. Date of Birth (Words) : Fourteen November One Thousand Nine Hundred Ninety Two

\*7. Gender :  Male  
 Female  
 Other

\*8. Email-ID : bhagyashri30shinde.92@gmail.com  
e.g. abc@gmail.com

\*9. Mobile No. : 8767419722  
e.g. 9552586424

\*10. Designation : --Select--

11. Office Phone No. : 2345678908765

12. Residence Phone No. : 3456789087645

Activate Windows  
Go to Settings to activate Windows.

**Current Correspondance Address**

\* 13. Address : Akshrdham recidency near golden square mart

14. Major Landmark : Radhanpur circle near krishna temple

\* 15. State : MAHARASHTRA

\* 16. District : PUNE

\* 17. Taluka : PUNE CITY

\* 18. City/Village : PUNE


\* 19. Pin Code : 422905

**Note : \* Mark fields are compulsory.**

[<< Previous](#)   [Save & Proceed Ahead >>](#)   [Click here to move to next page](#)

1. On personal information page, Information which filled up at the time of registration will appear automatically.
2. Remaining information regarding the correspondence address and other, needs to fill up.
3. To move to the next page, click on “Save and Proceed Ahead” button.

## 5. Academic Details Page.



**मुंबई विद्यापीठ**  
**University of Mumbai**  
Not Accredited with A++ Grade  
(CGPA 3.65) by NAAC (3rd Cycle 2021)

### APPLICATION FORM FOR TEACHER

Form No : 30001

InstructionsPersonalAcademicDocumentsDeclaration

<b>*20. College Name :</b>	<input type="text" value="College Of engineering of pune"/>
<b>*21. College Address :</b>	<input type="text" value="Shivaji nagar,near board office nashik pune road."/>
<b>*22. Subject of Specialization :</b>	<input type="text" value="Science"/>
<b>*23. Date of Appointment as a Teacher as approved by the University :</b>	<input type="text" value="26/09/2022"/>
<b>*24. Details of approval letter (Letter No.) :</b>	<input type="text" value="bcgbdfg234567"/>
<b>*25. Details of approval letter (Date) :</b>	<input type="text" value="14/09/2022"/> <small>dd/MM/yyyy</small>
<b>*26. Details of approval letter (Post) :</b>	<input type="text" value="ASSOCIATE PROFESSOR"/>
<b>*27. Date of Superannuation :</b>	<input type="text" value="21/10/2022"/> <small>dd/MM/yyyy</small>
<b>*28. Date of Superannuation (In words) :</b>	<input type="text" value="Twenty One October Two Thousand Twenty Two"/>
<b>*30.Faculty Belongs to:</b>	<input type="text" value="FACULTY OF SCIENCE &amp; TECHNOLOGY"/>

Activate Windows  
Go to Settings to activate Windows.

**Educational Qualification**

	Nomenclature	Month and Year of Passing
<b>*30. Bachelor's Degree :</b>	<input type="text" value="B.C.A."/>	<input type="text" value="October 2022"/>
<b>*31. Master's Degree :</b>	<input type="text" value="M.C.A."/>	<input type="text" value="October 2022"/>
<b>32. M.Phil :</b>	<input type="text" value="M.Phil."/>	<input type="text" value="October 2022"/>
<b>33. Ph.D :</b>	<input type="text" value="Ph.D."/>	<input type="text" value="October 2022"/>
<b>32. NET/SET :</b>	<input type="text" value="NET"/>	<input type="text" value="October 2022"/>
<b>32. Other Qualification :</b>	<input type="text" value="sdf"/>	<input type="text" value="February 2022"/>

**Total Experience as Teacher (Fill in reverse chronological order)**

<b>*35. Name of the College :</b>	<input type="text" value="College Of engineering of pune"/>
<b>*36. From :</b>	<input type="text" value="01/01/2021"/>
<b>*37. To :</b>	<input type="text" value="31/12/2021"/>
<b>*38. Total Period :</b>	<input type="text" value="0 Y. 12 M"/>

Do you want to add additional experience?

<b>*30. Total Experience :</b>	<input type="text" value="0 Y. 12 M"/>
--------------------------------	--

**Note : \* Mark fields are compulsory.**

<< PreviousSave & Proceed Ahead >>

Click here to move to next page

Windows.



1. On Academic details first section, needs to fill up the information regarding the college name, Address of college, Date of appointment as Teacher, Details of approval letter, etc.
2. In the second section, fill up the information regarding educational qualification, Bachelor's degree, Master's degree, M.Phil., Ph.D., etc.
3. In Third section, add the experience details in reverse chronological order. (i.e. latest experience needs to fill up first after that the experience before the latest experience.)
4. Will be able to add three experiences by clicking on the check box of "Do you want to add additional experiences."
5. If want to remove an added experience then uncheck to check box of "Do you want to add additional experiences."
6. Total experience is displays in the "Total Experience."
7. After filling up all the information regarding academics click on "Save and Proceed Ahead" button.
8. If want to go to previous page you need to click on "Previous" Button.

Note: - Only \* Marked fields are compulsory to fill.

## 6. Document Upload Page.

सुबई विद्यापीठ  
University of Sharjah  
An accreditation with A++ Grade  
(ISO/IEC 26264) by NMAC (2nd Cycle 2021)

APPLICATION FORM FOR TEACHER  
Form No : 30001

Instructions while Uploading Photo

1. Replace Existing Photo : In case if you want to update existing uploaded photo then you can upload new photo which will replace existing photo.

2. Size of Photo : Passport (Dimensions : 4.5 cm x 3.5 cm - 1.78" x 1.38")

3. Document Format : Upload documents only in pdf format & photo & signature in jpg, jpeg or png format only

+ Upload + Upload

39. Enclosures

Sr.No.	Details of Certificate / Documents	Yes (✓) / No (x)	Document
*1.	Aadhaar Card (Front)	<input type="checkbox"/>	Upload
*2.	Aadhaar Card (Back)	<input type="checkbox"/>	Upload
*3.	University letter approving the appointment as a Teacher	<input type="checkbox"/>	Upload

Note : \* Mark fields are compulsory.

<< Previous Save & Proceed Ahead >> [Click here to move to next page](#)


1. On this page, needs to upload the documents. Photo, Signature, Aadhar card (Front and Back), and College approval letter for appointment as teacher etc.
2. After uploading documents, needs to click on “Save and Proceed Ahead” Button.

Note :- Photo, signature , Aadhar card (Front and back) needs to be uploaded in JPG or png format and other documents like approval letters, University letter etc. needs to be uploaded in PDF format.

## 7. Declaration Page.

Welcome BHAGYASHRI SHINDE [Logout](#)

[Submitted Applications](#) [Change Password](#)

 **मुंबई विद्यापीठ**  
**University of Mumbai**  
Re-accredited with A++ Grade  
(CGPA 3.65) by NAAC (3rd Cycle 2021)

**APPLICATION FORM FOR TEACHER**

Form No : 30001

[Instructions](#) [Personal](#) [Academic](#) [Documents](#) [Declaration](#)

**Declaration**  • I state that all the above entries/information given by me are correct.

[Click here to check preview of your form](#) [<< Previous](#) [Preview](#) [Submit](#) [Click here to submit your form](#)

1. Click on Preview button to check the Preview of filled form. Want to change any information, click on Previous button to navigate to that page.
2. Click on declaration check box and Submit button to submit the form.
3. Once form is submitted, will redirect to the draft or home page.

## 8. Dashboard / Home page.

Welcome KAPIL KHISTE

[Submitted Applications](#) [Change Password](#)

**Logout Security Tips :**  
Please Log out and close this window as soon as you are done with online application processing. This will ensure that any information that is cached (stored) on your browser is erased and will not allow others to view it later.

Form No.	Online Application Status	Form Submitted Date	
30086	Online Form Submitted	17 Oct 2022 05:20:06:143	<a href="#">Print Your Form</a> <a href="#">Upload certified scanned copy of registration form</a>

**Teacher's Uploaded Documents** [Click here to upload scanned copy of the form](#)

Document Name	View
Photo	<a href="#">View</a>
Signature	<a href="#">View</a>
Aadhaar Card (Front)	<a href="#">View</a>
Aadhaar Card (Back)	<a href="#">View</a>
University letter approving the appointment as a Teacher	<a href="#">View</a>

1. On Dashboard or home page, will be able to see the status of the form, form submitted date, etc.
2. Take printout of the form by clicking on thing “Print Your Form” Link.
3. Needs to upload Certified Scanned copy of the registration form.
4. Upload it by clicking on the link “Upload Certified Scanned copy of your registration form”. Also, will able to see the list of documents uploaded. If want to view the document click on View link in front of the document.

